

FOXBOROUGH PUBLIC SCHOOLS
Notification of Anticipated Lane Change on Pay Scale

To be submitted to Central Office prior to the January 15th, 3:00 p.m. deadline

Name: _____ Date: _____

School: _____ Effective for the _____ school year

I am currently on the following step: _____

Based on the courses submitted below, I request that I be placed on the following lane in the salary schedule for the upcoming year:

- | | |
|--------------|-----------------|
| _____ B+15 | _____ M+45 |
| _____ M/B+36 | _____ M+60 |
| _____ M+15 | _____ Doctorate |
| _____ M+30 | |

	Course Name/Number	College Attended	Date Completed	Grade/ Transcript Attached	Number of Credits

Total Credits: _____

Grade reports or online transcripts must be submitted with this form as proof of completed coursework. An official transcript must be submitted to show conferral of an additional degree. Transcripts do not need to be submitted in a sealed envelope.

Signature

Date

For Central Office Use Only: Date Rec'd: _____ Rec'd by: _____

