

NEWS RELEASE
November 2, 2017

Foxborough High School will hold an open house for parent/teacher conferences on:

November 20th and November 21st – 5:00PM – 7:00PM

Parents will be able to schedule 5 minute meetings with their student's teachers in their classrooms. If, after your conference, you believe more time is needed with a particular teacher, please contact the teacher or the guidance office to set up an appointment. *(In an effort to be fair to all parents and teachers, please make every effort to keep to the time schedules of appointments.)*

Once again we will use an on-line scheduling in order to expedite the process of making appointments.

Beginning **Tuesday, November 7th** at 9:00 AM, the following link will allow access to this scheduling program.

http://www.ptcfast.com/schools/Foxborough_High_School_1

- 1) At that web address, you will be asked for your email address and your name.
- 2) PTCFast will then send parents a confirmation email.
- 3) Click on the link in the email to see a screen showing all available teachers for your parent-teacher conference. Click on each teacher you wish to see and choose an unfilled time slot.
- 4) The system will send you a confirmation email with the date and time you have reserved. That email will include a link that allows you to change your appointment time later, if you so desire. The system will also send you a reminder a few days before your conference.

Diana Myers-Pachla, Principal, David D. Pierce and Beth A. Sylvia, Vice Principals and guidance counselors will be available for parent conferences. If you desire a conference with your child's counselor or an administrator, drop in at the appropriate office during the conference hours.

Parents are encouraged to make every effort to attend and to confer with teachers about their children's progress.